

Supplies Grant EVERY CHANCE TO PLAY (ACT) Guidelines Individual ACT



Introduction

In response to the NSW Government's 'Active Kids' program, Variety NSW/ACT offers the Variety Every Chance to Play (VECTP) grant which enables eligible ACT children, aged 5 to 18 years facing disadvantage, the opportunity to participate in community sport or other identified active programs by offering financial assistance to pay for club registration fees.

Eligibility

- Applications can only be submitted by a registered Trusted Referral source on behalf of a Child
- This Child must
 1. be between the ages of 5-18 years
 2. live in the ACT
 3. be facing financial hardship
- Applications for previous VECTP recipients will be accepted for consideration for both winter and summer rounds.

Trusted Referrer

If you would like to register your organisation as a Trusted Referrer for the Every Chance to Play grant, please read the guidelines and complete the online form [here](#).

To see the list of current Trusted Referrers please check [here](#).

If you are already a registered Trusted Referrer, you can complete an application on behalf of a Child [here](#).

An approved Registered Trusted Referrer will be entrusted and given the responsibility of identifying disadvantaged Children that would benefit from connecting with a community sporting/recreational Club or organisation. Examples of disadvantage may include:

- Low socio-economic status
- Financial stress
- Jobless household
- Single Parent/Carer household
- Out of home care
- Family relationship breakdown

Are you a family member, friend or community representative of a Child living in the ACT?

As a first step, speak to the child's local club to see if they are registered as a Trusted Referrer and discuss the child's application request.

If they are not a registered Trusted Referrer, direct them to [this](#) page or they can email the Variety Kids Support Team on kidssupport@varietyNSW.org.au for more information on how Variety may be able to support both the Child and the club.

We are unable to accept applications where there is a conflict of interest between the trusted referrer and Child i.e. family/carer relationship

Every Chance to Play Grant requests

This grant is strictly for ACT club registrations fees only and will not cover any other additional or associated costs. Variety will not cover retrospective funding – only club registration fees arranged after the approval date will be eligible to be paid/claimed as part of the grant.

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Engagement between trusted referrer and Child and their Parent/Carer

Variety promotes and stresses the need for the trusted referrer to take all appropriate precautions to ensure they are empathetic and respectful with regards to the Child and Parent/Carers through this information gathering process.

In the interest of transparency, Variety encourages the representative to provide the family with a copy of the final application before submission.

While advocating on behalf of the Child and their Parent/Carer it is vital that the trusted referrer ensure the Child and Parent/Carers privacy and dignity is at the centre of the application and sporting club registration process, and only the necessary and essential information is provided to Variety NSW/ACT.

Application & Submission

- Applications are open for a two-week period prior to the peak summer and winter sport seasons.
- Applications will only be accepted from a registered trusted referral source on behalf of a Child aged 5 to 18 years
- One Child per application. A trusted referrer may submit numerous applications where they've identified more than one Child who might benefit from an ECTP grant
- Trusted Referrers must be able to acquit their duties free from any bias towards or against any applicant, or a person associated with an applicant. They must declare this conflict of interest with Kids Support Team before submitting an application
- Registered Trusted Referrers must consult with the Parent/Carer prior to submission and gain their permission to share information related to both the child, Parent/Carer and family
- Registered Trusted Referrers will be expected to submit a truthful and factual application including but not limited to providing information related to the family's situation and financial details
- Variety is unable to accept anything other than a tax invoice directly from the Club/Organisation for payment. (Please note the invoice will only be paid by Variety if the application is successful)
- Variety will aim to provide an outcome related to the application within 2 weeks after the closing date (**20th September 2020**); please keep this in mind before applying
- Application forms are submitted online via [here](#) (during application open times)

Post-Submission and Assessment

- Applications are open in two rounds throughout the year (summer and winter). Applications must be submitted before the due date. Variety is unable to accept any submissions after this time.
- Eligible submissions are presented to the Every Chance to Play Sub-Committee (ECTPC) for recommendations
- Recommendations by the ECTPC are provided to Variety for final decision

Decision

Outcome letters (decisions) are emailed to the referral source including a copy to the child's Parent/Carer approximately 2 weeks after the closing date - the 20th September.

Unsuccessful Applicants

- Reasons pertaining to unsuccessful applications are at the discretion of the Every Chance to Play Sub-Committee and Variety NSW/ACT
- The Variety Kids Support Team will notify the Trusted Referrer and the family of the outcome
- Unsuccessful applicants may be eligible to reapply in the following round

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Successful Applicants

- Successful Applicants will receive approval via email – Kids Support Team will send a copy of the outcome letter to the trusted referrer and a copy to the Parent/Carer
- Invoices can emailed after their approval letter has been provided. Payments will be made directly to the club/organisation within 5-10 business days from the invoice being received (*please note, Variety NSW/ACT does not provide money directly to applicants and/or Parent/Carer*)
- The registered Trusted Referrer is responsible for assisting the family and Child to connect with each club and register
- Approved applications will have six months to use the approved funds before the grant expires
- Any unused and/or unspent funds will be forfeited after the expiry date of the grant

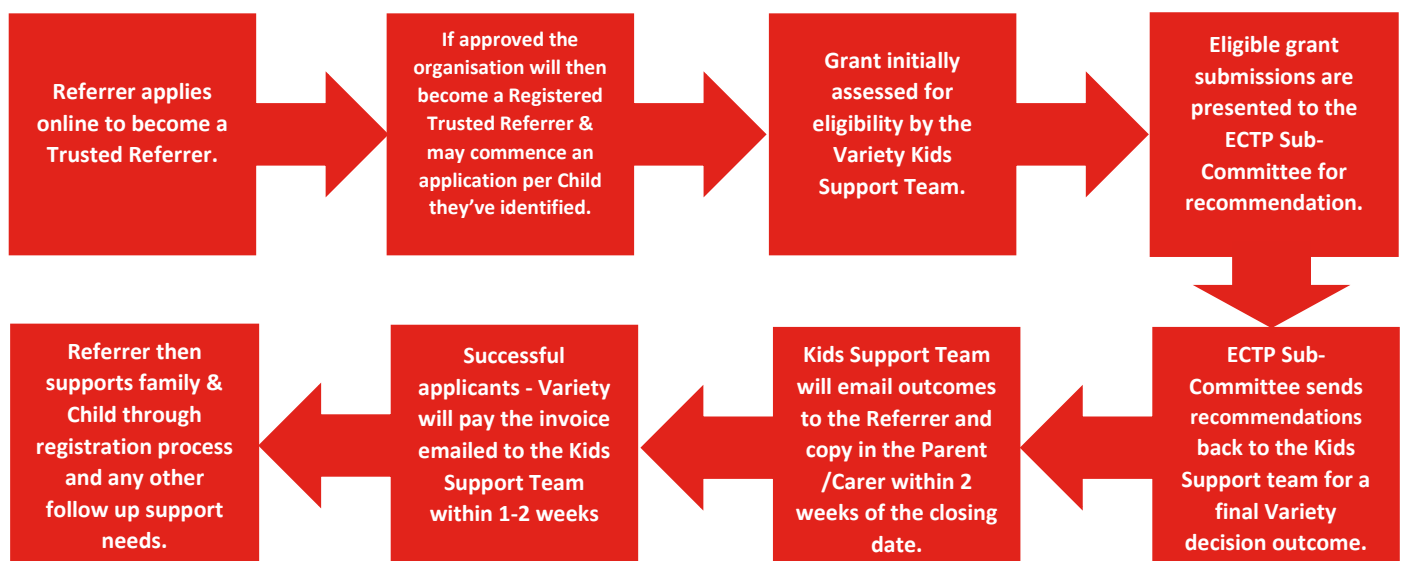
Reporting Outcomes

A survey will be provided to the referrer, family and sport or recreational club/organisation 3-4 months after each summer and winter season for completion.

Privacy & Confidentiality

- Trusted referrers must act in the best interest of the Child and family
- All information in the application form must be given with the Parent/Carer and Child's permission. The registered trusted referrer must acknowledge this as part of the application process
- Parent/Carers will have the opportunity to opt in to a Variety Newsletter (they can also choose to opt out at a later date if they change their mind)
- Parent/Carers will have the opportunity to opt in to Variety PR opportunities. These might be but are not limited to, invitation to events, print opportunities, video promotion, social media etc. Families that have opted in will always be consulted before hand and can always choose which opportunities to participate in
- Information related to the Child and Family including name, age and contact details may be shared with the sporting organisation for registration purposes
- Variety may use data from the ECTP grant for reporting and advocacy purposes. No Child or Family will be identified at any time without prior permission.

Application Steps/Process



If you require further information, please don't hesitate to contact the Kids Support team on kidssupport@varietynsw.org.au