



# Event Reconciliation Form

**Variety Event**

*please tick the event  
you have entered*

**Bash**

**4WD**

**V2**


**Entrant Number** \_\_\_\_\_

**Name** \_\_\_\_\_

**Event Coordinator** \_\_\_\_\_

**Type of Event** \_\_\_\_\_

**Date of Event** \_\_\_\_\_

**Venue** \_\_\_\_\_

**Location** \_\_\_\_\_

**Income** (proposed if prior to fundraising)

Ticket Sales \_\_\_\_\_

Auction \_\_\_\_\_

Donations \_\_\_\_\_

Lucky Ticket Draw \_\_\_\_\_

Raffle \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Total** \_\_\_\_\_

**Expenses** (please attach receipts)

Venue \_\_\_\_\_

Food & Beverage \_\_\_\_\_

Auction Items \_\_\_\_\_

Printing \_\_\_\_\_

Entertainment/MC \_\_\_\_\_

Misc under \$100 \_\_\_\_\_

Credit Card Fac. \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Total** \_\_\_\_\_

**Total Profit** \_\_\_\_\_

**Please include any relevant points of information;**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Name**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**

<b>Office Use Only</b>	
Event Confirmation Number _____	Date of Advice _____
Confirmation No. Notification _____	