

# Kids Support Department Community Grants Guidelines document

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Variety WA believe that no West Australian kid should miss out, no matter what their ability or circumstance. Our Community Grants are aimed at assisting organisations with funding for a project or services to impact children who are sick, experiencing disadvantage or disabled. We are committed to creating a culture of inclusion for members of our community.

## Our Values

Equality – We believe everyone deserves a fair go in life.

Community – We believe it takes a community to raise a child.

Action – We believe in rolling up our sleeves and getting stuff done.

Joy – We believe in the importance of life and laughter.

## Eligibility

- o Schools, community groups, organisations, Not for Profit or Non-Government Organisations.
- o Working with children aged 0-17.
- o Children experiencing disadvantage (financial/geographic/social), living with a long-term health condition or have a disability.

## Application

- o Your application will be expected to be truthful and factual, with relevant documentation as evidence included where requested.
- o Financial details are required to be supplied.
- o Supporting documents must be provided;
  - A letter clarifying the need and objective of the request (if items or equipment, it may be appropriate to seek support from an allied health professional to support the request).
  - A budget breakdown for the proposed assistance including quotes that are no older than three months at the time of submission and must remain throughout the assessment process.

## Request & funding information

- o You can apply for up to \$50,000.
- o Requests must be for the direct use or benefit of the children linked with your organisation to assist in providing inclusion and equality.

## Ineligible requests

- o Administration and/or salary expenses.
- o Therapy or rehabilitation.
- o Services.
- o Retrospective expenses.
- o Travel costs or vehicle rental.

## Process

Step 1 – Complete and submit the online application form including all supporting documentation.

Step 2 – Pre-assessment by the Kids Support Team.

Step 3 – Submission reviewed by the Kids Support Committee.

Step 4 - Outcome e-mailed.

## Additional information

- o Variety Community Grants are open all year, however this is subject to change at Variety WA's discretion. Current information will be available on our website.
- o Submissions are reviewed by the Kids Support Committee; a group of qualified professionals representing the allied health, community and education sectors.
- o Outcomes are generally communicated within 6 weeks of submission if full information is available. In cases where further information is requested, outcomes can take up to 16 weeks. Approved outcomes are not guaranteed.
- o Contributions may be offered in lieu of full funding at the committee's discretion.

## Outcomes

### Successful Applicants

If successful, full details and next step instructions will be provided to you in the outcome letter.

- Funds should be used within 12 months of the approval date. We realise that for larger projects, this may not be possible. If accepted for a Variety WA Community grant, it is your responsibility to keep us updated on the progress of your project and request any extensions past 6 months.
- Variety WA does not provide funds directly to you, payment is made via Tax Invoice to the supplier.
- You will not be able to reapply for another Variety Grant for a period of 12 months after your Variety Grant is approved.
- Acquittal reports will be distributed at the discretion of Variety WA staff.
- As a result of the funding, collaboration on PR opportunities may be requested.

### Unsuccessful Applicants

- Reasons for an unsuccessful application will not be disclosed.
- Application outcomes are not able to be appealed, the decision of the committee is absolute.
- If unsuccessful, you may be eligible to reapply in 3 months from the date listed on your outcome letter, however the request must be altered, or new information supplied.

If you require further information, please do not hesitate to contact the Kids Support team on 9355 3655 or [kidssupport@varietywa.org.au](mailto:kidssupport@varietywa.org.au)